EC-REACH
Early Childhood Research Alliance
★ OF CHICAGO ★

Planning Committee Meeting #6

Date & Time	May 26, 2022	9:00-11:00 AM
Invitees	Cerathel Burgess-Burnett, Chris Chavez, Dionne Dobbins, John Easton, Jon Furr, Craig Maki, Samantha Melvin, Edgar Ramirez, Terri Sabol, Diane Schanzenbach, Reshma Shah, Jennifer Vidis Isabel Farrar, Maia Connors || Start Early Kate Tarrant || Consultant Lauren Coppedge, Bianca Castro MacLaren, Danita Summers || CoSpero Consulting

Time	Agenda Item	Notes & Next Steps
9:00 - 9:10 AM	Welcome & Review	
9:10 – 10:00 AM	Review Home Institution Voting	
10:00 – 10:20 AM	Home Institution Next Steps	Home Institution Subcommittee will host interviews Summer 2022
10:20 – 10:25 AM	Celebrating Progress	
10:25 - 10:35 AM	Looking Forward	

Meeting Attendees

Dionne Dobbins, Sam Melvin, Chris Chavez, Dionne Dobbins, John Easton, Craig Maki, Samantha Melvin, Edgar Ramirez, Terri Sabol, Reshma Shah, Jennifer Vidis

Isabel Farrar || Start Early
Lauren Coppedge, Bianca Castro MacLaren || CoSpero Consulting

Not in Attendance: Edgar Ramirez, Diane Schanzenbach, Jon Furr

Meeting Minutes

Review Home Institution Voting
- Planning Committee determines the LOI rubric rankings will be unweighted.
- Do we have enough information on level of autonomy that the home institution would be comfortable with; how can we ensure that EC-REACH has some level of independence? Solidify governance? Example: IWERC has MOU with Discovery Partners Institute outlining clear appointment of advisory board and their role in hiring and strategy
- Do those who responded to the LOI understand our vision for governance?
- Some LOIs seem like they'd be a great match as a shared home institution
- Review other examples of centers that are structured; nonprofits structured
- Shared back office model happens frequently at nonprofit level (examples: Metropolitan Family Services; Keystone Alliance, 9 nonprofits pay into the same back-office). Can that model transfer to this situation? What other models might work?
- Dig into this more for other organization with strong data/resource sharing practices
- Commitment to experience with engagement with community. Dig into more examples of working with community members. Be explicit that research agenda-setting process involves stakeholders.
- Need more specifics about indirect costs (specific rates + what is covered)

NEXT STEP: Move forward with asking all institutions these clarifying questions.
1. Present desired governance model/key autonomies for feedback:
   a. ED has hiring authority over their staff
   b. ED has control of their budget
   c. Steering committee & search committee has equal vote in ED hiring
2. Are they open to collaborating with another institution
3. What are their data sharing/resource sharing practices? -- *true commitment to sharing data and resources*
4. Define specific rates for indirect costs & what is included
5. What examples can they share of centering the voice of community-driven research-agenda process? Can they confirm that they value and support this process?

* Bring in additional neutral evaluators to support interviews – share any names

CoSpero Action Commitments: share raw scores, draft MOU (key autonomies), questions for home institution interviews, more detailed working group project plans

Working groups:
- Sam: I'm happy on external engagement but able to switch to home institution if that committee needs more support! I'm flexible.
- Jen Vidis: Will external outreach group; will consider joining Home Institution group
- Dionne + John: will pause fundraising efforts and join Home Institution group to support that work first

- CoSpero to discuss with Jon Furr if he should stay on Home Institution group or move to External Engagement

Working Group Lead Action Commitments: set up initial planning meeting with your members, invite CoSpero + Isabel

Parking Lot:
Note the questions that aren't related to the specific meeting at hand – redirect for future meeting OR other working body